

UN TO UN AGENCY CONTRIBUTION AGREEMENT

A. SUMMARY OF ACTIVITIES

Title:	Capacity building for PCBs and U-POPs in The Gambia (the " <u>Activities</u> ")
Start/End Dates:	Activity start date: August, 2017 Activities end date: May, 2018.
Location:	The Gambia
Contribution Amount:	32,000 USD (the " <u>Contribution</u> ")
Contributing Agency:	United Nations Development Programme (" <u>UNDP</u> ")
Recipient Agency:	United Nations Institute for Training and Research (" <u>UNITAR</u> ")
National Partner:	National Environment Agency (NEA)
Nature of Activities:	To develop the MSP project document for Capacity building for PCBs and U-POPs in The Gambia.
Purpose:	UNDP shall collaborate with UNITAR in the following areas: development of the project document for the Capacity building for PCBs and U-POPs in The Gambia.
Expected outcome:	<ul style="list-style-type: none">• Collection of all relevant national information to support the development of the MSP project document.• MSP project document on Capacity building for PCBs and U-POPs in The Gambia.• Full set of annexes.

The Recipient Agency will be fully responsible for administering the Contribution in accordance with its financial regulations, rules, policies and procedures, and administrative instructions.

B. BUDGET

The budget for the Activities is 32,000 USD provided by UNDP, as more fully described below.

Summary	Total in USD
Budget for UNITAR-led Activities	32,000

The Contributing Agency will not be responsible for any financial commitment or expenditure made by the Recipient Agency that exceeds the budget for the Activities. The Recipient Agency will promptly advise the Contributing Agency any time when the Recipient Agency is aware that the budget to carry out these Activities is insufficient to fully implement the Activities in the manner set out in the present

following: (a) the amount transferred; (b) the value date of the transfer; (c) that the transfer is from the Contributing Agency pursuant to this Agreement.

F. CORRESPONDENCE

All correspondence regarding the implementation of this Agreement shall be addressed to:

United Nations Development Programme (UNDP)
Resident Representative– Ms. Ade Mamonyane Lekoetje <mamonyane.lekoetje@one.un.org>
The Gambia Country Office
Address: UN House 5 Kofi Annan Street, Cape Point, Bakau, P.O.Box 553, The Gambia

United Nations Institute for Training and Research (UNITAR):
Address: Palais des Nations, 1211 Geneva 10, Switzerland

G. AMENDMENTS

The present Agreement may be modified or amended only by written agreement between the two Agencies.

H. COMPLETION OF THE ACTIVITIES

The Recipient Agency will notify the Contributing Agency when all Activities have been completed.

The Recipient Agency will continue to hold any part of the Contribution that is unutilized at completion of the Activities until all commitments and liabilities incurred in the carrying out of the Activities have been satisfied and all arrangements associated with the Activities have been brought to an orderly conclusion.

I. TERMINATION OF THIS AGREEMENT

This Agreement will terminate upon satisfaction of all commitments and liabilities incurred in carrying out the Activities and the orderly conclusion of all arrangements associated with the Activities.

This Agreement may be terminated by either Agency at any time by written notice to the other. Termination will be effective thirty (30) days after receipt of the notice. In the event of termination under this paragraph, the two Agencies will cooperate to ensure completion of the Activities, satisfaction of all commitments and liabilities, and the orderly conclusion of all arrangements associated with the Activities.

J. REFUNDS OF UNSPENT BALANCES

Upon termination of this Agreement and following the submission of the final financial report, any unspent balance from the Contribution will be returned to the Contributing Agency unless otherwise agreed in writing by the two Agencies.

K. SETTLEMENT OF DISPUTES

The two Agencies will use their best efforts to promptly settle through direct negotiations any dispute,

controversy or claim arising out of or in connection with this Agreement or any breach thereof. Any such dispute, controversy or claim which is not settled within sixty (60) days from the date either party has notified the other party of the nature of the dispute, controversy or claim and of the measures which should be taken to rectify it, will be resolved through consultation between the Executive Heads of each of the Agencies.

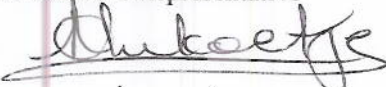
L. ENTRY INTO FORCE AND VALIDITY

This Agreement will enter into force upon its signature by the authorized representatives of the Parties and remain in force until terminated in accordance with Section I above.

IN WITNESS WHEREOF, the undersigned, being duly authorized thereto, have signed the present Agreement in duplicate.

Signed on behalf of UNDP:

Name: Ms. Ade Mamonyane Lekoetje
Title: UNDP Resident Representative

Signature: 

Date: 18/08/2017

Signed on behalf of UNITAR:

Marina Dinca Vasilescu
Head, Operations Unit
On behalf of
Mr. Nikhil Seth
United Nations Assistant Secretary-General
Executive Director, UNITAR

Signature:

Date:

ANNEX A- Deliverables

Below is the list of activities to be undertaken by UNITAR (refer to project document for more details).

Outcome. MSP project document on “Capacity building for PCBs and U-POPs in The Gambia”.

ANNEX B. BUDGET FOR UNTAR-LED ACTIVITIES

Outcomes	Year 1 (in USD)
Outcome 1: Development of the MSP project document on Capacity building for PCBs and U-POPs in The Gambia - complete with annexes	32,000
Grand total	32,000

Expenditure details:

Budget account	Year 1 (in USD)
International consultant	15,000
International review expert	6,500
Travel	10,500
Grand total	32,000

ANNEX C: PROJECT MULTI YEAR BUDGET

UNITAR's components are highlighted in the budget notes

GEF Outcome/Atlas Activity	Outputs	Responsible Party/Implementing Agent	Fund ID	Donor Name	Atlas Budgetary Account Code		ATLAS Budget Description	Amount Year (USD)
					71200	71600		
OUTCOME: Development of the MSP project document on Capacity building for PCBs and U-POPs in The Gambia - complete with annexes	1.1 Collection of all relevant national information to support the development of the project document. 1.2 Project Document completion: Capacity building for PCBs and U-POPs in The Gambia. 1.3 Complete set of annexes.	NEA	62000	GEF	71200		International Consultants	21,500
						71600	Travel	10,500
							Total Outcome	32,000
PROJECT TOTAL								32,000

BUDGET NOTES

1	One (1) International Expert/Consultant (IC) @ US\$ 6000/month for two and a half months (30 working days) - US\$ 15,000 for the project document development. One independent international expert for review of the MSP project document @ US\$ 650/day for 10 days - US\$6,500.
2	International travel for two experts for two missions to the country: <ul style="list-style-type: none"> • International travel to Gambia two missions (Consultation/Inception, information collection and validation missions): 2 return tickets from Geneva to Banjul (\$1,500/ticket); 1 return ticket from Austin to Banjul (\$3,450/ticket) • DSA for 1 expert for two missions: USD 2,400; DSA for 1 expert for one mission: USD1,200; terminal expenses of USD 450